

Appendix 3: Proactive Work Programme as at June 2016

Risk area	Tasks	Planned for	Current status
Housing Tenancy	Commence 'Operation Domus', the county-wide joint proactive drive to share data and intelligence on tenancy fraud.	Ongoing	<p>This has commenced after an event on 5th July 2016.</p> <p>A programme of work is now underway with all the housing providers and Council's around the County, led by the Directorate.</p>
Right to Buy	Evaluate whether application processes can be strengthened to minimise the risk of fraud.	Ongoing	Joint working activity is now underway with Internal Audit to ensure to improve business process knowledge and build appropriate measures to reduce potential fraud.
Business Rates	Conduct a data matching exercise to identify possible misuse of exemptions claimed for commercial property, including 'Phoenix Companies'.	September 2016	There is no national standard model for data matching in this area. Pushed back until national work plans are identified.
	Identify, from the data matching exercise, a tool that can be installed for use in the continual prevention of false exemption claims.	September 2015	At present, different data sets are being tested, in conjunction with the Revenue service, to ensure the results are reliable.
	Evaluate whether Business Rates processes can be strengthened to minimise the risk of fraud.	September 2015	Enquiries with BIS will be undertaken to obtain a national view point
Council Tax	Evaluate whether Council Tax Discount and Exemption processes can be strengthened to minimise the risk of fraud.	Ongoing	<p>A joint working arrangement has been established with the Revenues service in relation to this.</p> <p>This joint working has already identified various potential frauds and savings</p>

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Fraud Awareness	Introduce a formal, detailed intelligence alert system across all Council departments to inform services of immediate fraud risks.	Ongoing	Draft intelligence alert templates have been produced and are awaiting agreement to be circulated
	Provide fraud awareness training to business areas	Ongoing	Next training in Q2
National Fraud Initiative, Data Matching Exercise	Investigate high level recommended data matches until the 2016 exercise is complete.	Will report progress made on quarterly basis	Awaiting new match